

## Tiffany N. LeClair

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### **Education:**

#### **Drake University**

*Bachelor of Arts Computer Science and Graphic Design*

**Des Moines, IA**

Aug. 2001 – May 2005

#### **Griffith University**

*Study Abroad*

**Brisbane, QLD, Australia**

Fall 2003

- Field of Study: Computer Science and Graphic Design

### **Experience:**

#### **Drake University**

*Course Studies*

**Des Moines, IA.**

2001 to 2005

- Graphic Design – Adobe: Illustrator, In Design, Photoshop. Macromedia: Dream weaver, Quark
- Information Systems - Microsoft applications; Excel, Outlook, PowerPoint, Word, Access.
- Computer Science - C, C++, Visual Basic.NET, Visual Studio.NET, Java, Java Script, Assembly Language (MASM), most Linux environments, all Microsoft and Mac environments.

#### *Self Study*

- HTML, CGI, PERL, CSS, PHP, SQL Server, Macromedia Flash

#### **Web Development, Drake University**

**Des Moines, IA.**

2004 to 2005

- Web development project with Drake University Magazine ([www.drakemagazine.com](http://www.drakemagazine.com))

### **Employment:**

#### **Earle M Jorgensen Company**

*Intern*

**Schaumburg, IL**

Summer 1999

- Access and SQL 7.0 database table conversions and maintenance.
- Other duties as assigned.

#### **Great Lakes Specialty Metals**

*Web Designer*

**St. Charles, IL**

Summer 2005

- Create and implement web identity
- Installation of Perl scripts.

#### **Avnet**

*Marketing Specialist*

**Tempe, AZ**

October 28, 2005 - present

- Design, implement and maintain web-based marketing projects including web pages and e-mail marketing campaigns.
- Maintain several web pages using Vignette 6.0.
- Manage and maintain large-scale partner newsletter that 16,000 people receive.
- Other duties as assigned.

#### *Achievements*

- Took several growth opportunity classes.
- Received a total of 7 recognition awards for my efforts on the marketing team including teamwork and saving thousands of dollars on campaigns for the department.
- Received recognition for efforts in marketing advertising campaigns for a health care initiative.

### **References and Graphic Portfolio:**

- Available upon request